

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: <http://www.GSAAdvantage.gov>.

Schedule for The Professional Services Schedule (PSS) Contract

Federal Supply Group: 874 **Class:** R499

Contract Number: GS-10F-0120W

Contract Period: February 22, 2010 through February 21, 2020

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

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A Small, Veteran Owned, Service-Disabled Business

CUSTOMER INFORMATION:

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:** 874-1 and 874-1RC
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** 2% 10 Days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$2,500
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor

- 11d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 12. F.O.B Points(s):** Destination
- 13a. Ordering Address(es):** Same as Contractor
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address(es):** Same as company address
- 15. Warranty provision.:** Contractor’s standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:** www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number:** 80-8643113
- 26. Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

Labor Category	Price (including IFF)
Technical Analyst I	\$60.40
Technical Analyst II	\$65.44
Technical Analyst III	\$66.39
Technical Analyst IV	\$72.49
Technical Analyst V	\$75.52
Technical Analyst VI	\$80.33
Professional I	\$86.22
Professional II	\$88.71
Professional III	\$90.61
Professional IV	\$94.98
Professional V	\$98.85
Professional VI	\$103.49
Senior Professional I	\$104.48
Senior Professional II	\$106.72
Senior Professional III	\$112.82
Senior Professional IV	\$118.86
Senior Professional V	\$124.65
Senior Professional VI	\$132.55
Principal Professional I	\$134.80
Principal Professional II	\$140.06
Principal Professional III	\$144.11
Principal Professional IV	\$151.11
Principal Professional V	\$168.66
Principal Professional VI	\$177.44
Subject Matter Expert I	\$192.12
Subject Matter Expert II	\$204.93
Subject Matter Expert III	\$212.53
Subject Matter Expert IV	\$256.17
Subject Matter Expert V	\$281.78

LABOR CATEGORIES

Labor Category	Functional Responsibility	Education/Certification Level	Experience
Technical Analyst I	Assists operational and technical experts and managers to perform their functions. Assists in daily operations and the planning and conduct of small-scale special events and activities with minimal supervision.	Associate's degree or Microsoft Office Specialist certification required or Bachelor's degree.	Requires five years general experience. Additionally, must have strong knowledge of Microsoft Office Professional software programs.
Technical Analyst II	Assists in planning, executing and tracking ongoing operations. Attends meetings, prepares forms and papers and confers with more senior contractor employees about format, distribution, and purpose, and to identify problems and improvements. Collects, maintains, and processes data. Assists in the preparation of reports and summaries for use by managers.	Bachelor's degree and basic knowledge of Microsoft Office Professional software required.	Requires one year of general experience.
Technical Analyst III	Assists in planning, executing and tracking ongoing operations. Attends meetings, prepares forms and papers and confers with more senior contractor employees about format, distribution, and purpose, and to identify problems and improvements. Collects, maintains, and processes data. Assists in the preparation of reports and summaries	Bachelor's degree and basic knowledge of Microsoft Office Professional software required.	Requires two years of general experience.

	for use by managers.		
Technical Analyst IV	Assists in planning, executing and tracking ongoing operations. Attends meetings, prepares forms and papers and confers with more senior contractor employees about format, distribution, and purpose, and to identify problems and improvements. Collects, maintains, and processes data. Assists in the preparation of reports and summaries for use by managers.	Bachelor's degree and thorough knowledge of Microsoft Office Professional software required.	Requires two years of general experience.
Technical Analyst V	Assists in planning, executing and tracking ongoing operations. Attends meetings, prepares forms and papers and confers with more senior contractor employees about format, distribution, and purpose, and to identify problems and improvements. Collects, maintains, and processes data. Assists in the preparation of reports and summaries for use by managers.	Bachelor's degree and thorough knowledge of Microsoft Office Professional software required.	Requires three years of general experience. .
Technical Analyst VI	Assists in planning, executing and tracking ongoing operations. Attends meetings, prepares forms and papers and confers with more senior contractor employees about format, distribution, and purpose, and to identify problems and improvements. Collects, maintains, and	Bachelor's degree in a field related to the task and thorough knowledge of Microsoft Office Professional software required.	Requires four years of general experience.

	processes data. Assists in the preparation of reports and summaries for use by managers.		
Professional I	Performs functional area analyses; prepares papers, briefings and presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and client to ensure client requirements are satisfied.	Graduate degree in related field, or bachelor's degree and two years of directly related experience.	Requires three years of general experience.
Professional II	Performs functional area analyses; prepares papers, briefings and presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and client to ensure client requirements are satisfied.	Graduate degree in related field, or bachelor's degree and three years of directly related experience required.	Requires four years of general experience.
Professional III	Performs functional area analyses; prepares papers, briefings and	Graduate degree in related field, or bachelor's degree and four years of directly	Requires five years of general experience.

	presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and client to ensure client requirements are satisfied.	related experience required.	
Professional IV	Performs functional area analyses; prepares papers, briefings and presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and client to ensure client requirements are satisfied.	Graduate degree in related field, or bachelor's degree and six years of directly related experience required or staff college graduate.	Requires eight years of general experience.
Professional V	Performs functional area analyses; prepares papers, briefings and presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data	Graduate degree in related field, or bachelor's degree related to task and 7 years of directly related experience required or staff college graduate.	Requires eight years of general experience.

	and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and client to ensure client requirements are satisfied.		
Professional VI	Performs functional area analyses; prepares papers, briefings and presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and client to ensure client requirements are satisfied.	Graduate degree in related field, or bachelor's degree related to task and 8 years of directly related experience or staff college graduate.	Requires fifteen years of general experience.
Senior Professional I	Performs functional area analyses; prepares papers, briefings and presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and client to ensure client	Graduate degree in related field, or bachelor's degree related to task and 10 years of directly related experience or staff college graduate.	Requires fifteen years of industry experience.

	requirements are satisfied.		
Senior Professional II	Performs functional area analyses; prepares papers, briefings and presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and client to ensure client requirements are satisfied.	Graduate degree in related field, or bachelor's degree and staff college graduate and 10 years of directly related experience required.	Requires twenty years of industry experience.
Senior Professional III	Performs functional area analyses; prepares papers, briefings and presentations for information or decision; prepares reports, to include evaluations and recommendations relating to ongoing programs; compiles data and coordinates resources that will be needed for project completion; develops benchmarks; coordinates with the project manager and Government Technical Representative to ensure client requirements are satisfied. Supervises contractor employees providing on-site services under a single delivery order. Assures	Graduate degree in related field, or bachelor's degree, staff college graduate and 12 years of directly related experience required.	Requires twenty years of industry experience.

	<p>compliance with corporate policies relating to contract performance. Assures compliance with corporate policies regarding leave and work hours. Leads and reviews employee performance. Advise subordinates on government staff procedures and formats. Advises the project manager on the status of personnel and deliverables.</p>		
Senior Professional IV	<p>Responsible for the planning and execution of all activities related to single contract. Ensures that all personnel assigned to a task meet government qualification standards. Responds to the Government Technical Representative's questions and requests. Reviews subcontractor deliverables and invoices and approves for payment. Leads and reviews employee performance. Reviews deliverables, on an as required basis, prior to their submission for acceptance. Prepares and submits periodic project status reports. Advises the Program Manager on the status of the project.</p>	<p>Bachelor's degree required. Graduate degree in related field or senior service college graduate.</p>	<p>Requires twenty-five years of industry experience.</p>
Senior Professional V	<p>Responsible for contract compliance and overall</p>	<p>Graduate degree in related field and staff college</p>	<p>Requires thirty years of industry experience.</p>

	<p>quality control. Appoints project managers and supervises their activities. Reviews major deliverables on an as required basis. Responds to the Contracting Officer's and Contracting Officer's Representative's questions and requests. Reviews contract execution to identify problems and ensure that the government is provided timely notification of funding or execution related issues.</p>	<p>graduate or bachelor's degree and senior service college graduate or bachelor's degree and 12 years of directly related training or experience required.</p>	
Senior Professional VI	<p>Performs as a senior staff advisor in a complex functional or technical area. Provides specific technical and/or functional area analysis and recommendations reflecting detailed, expert knowledge of a specific subject area or function. Develops benchmarks. Performs elaborate analyses and studies. Develops reports and makes presentations to contractor management and senior client representatives.</p>	<p>Graduate degree in related field or senior service college graduate.</p>	<p>Requires fifteen years of industry experience.</p>
Principal Professional I	<p>Performs as a senior staff advisor in a complex functional or technical area. Provides specific technical and/or functional area analysis and recommendations reflecting detailed, expert knowledge of a specific</p>	<p>Graduate degree in related field or senior service college graduate.</p>	<p>Requires twenty years of industry experience.</p>

	<p>subject area or function. Develops benchmarks. Performs elaborate analyses and studies. Develops reports and makes presentations to contractor management and senior client representatives.</p>		
Principal Professional II	<p>Performs as a senior staff advisor in a complex functional or technical area. Provides specific technical and/or functional area analysis and recommendations reflecting detailed, expert knowledge of a specific subject area or function. Develops benchmarks. Performs elaborate analyses and studies. Develops reports and makes presentations to contractor management and senior client representatives.</p>	Graduate degree in related field or senior service college graduate.	Requires twenty-five years of industry experience.
Principal Professional III	<p>Performs as a senior staff advisor in a complex functional or technical area. Provides specific technical and/or functional area analysis and recommendations reflecting detailed, expert knowledge of a specific subject area or function. Develops benchmarks. Performs elaborate analyses and studies. Develops reports and makes presentations to contractor management and senior client representatives.</p>	Graduate degree in related field or senior service college graduate.	Requires thirty years of industry experience.

Principal Professional IV	Performs as a senior staff advisor in a complex functional or technical area. Provides specific technical and/or functional area analysis and recommendations reflecting detailed, expert knowledge of a specific subject area or function. Develops benchmarks. Performs elaborate analyses and studies. Develops reports and makes presentations to contractor management and senior client representatives.	Graduate degree or senior service college graduate or certification in Project, Program or Acquisition Management.	Requires thirty years of industry experience.
Principal Professional V	Analyzes, plans, directs, and coordinates the activities of designated projects to ensure that project goals and objectives are accomplished within prescribed timeframes and funding parameters. Provides management, organizational, and business improvement services to include visioning, business and information strategy planning, total quality management, organizational design/efficiency, cost-benefit analysis, change management, and business process reengineering solutions.	Graduate degree or senior service college graduate or certification in Project, Program or Acquisition Management.	Requires thirty-five years of industry experience.
Principal Professional VI	Senior corporate manager responsible for overall direction, coordination, and evaluation of major	Graduate degree or senior service college graduate or certification in Project, Program or Acquisition	Requires thirty-five years of industry experience.

	business units. Provides high-level expert guidance and expertise to single or multiple projects. Serves as Senior Change Management Consultant. Manages complex organizations and teams by integrating skills into client-focused, object oriented consulting solutions. Integrates technical solutions into the business process reengineering requirements and translates concepts into operational improvements and systems.	Management.	
Subject Matter Expert I	Individual must be a Subject Matter Expert in a particular field or multiple fields and is considered an industry expert to provide insight, guidance and direction to complex organizations.	Graduate degree in related field and senior service college graduate, or bachelor's degree in related field, senior service college graduate, and Level III certification in Defense Acquisition Career Field required.	Requires twenty years of industry experience.
Subject Matter Expert II	Individual must be a Subject Matter Expert in a particular field or multiple fields and is considered an industry expert to provide insight, guidance and direction to complex organizations.	Graduate degree in related field and senior service college graduate or bachelor's degree in related field, senior service college graduate, and Level III certification in Defense Acquisition Career Field required.	Requires twenty-five years of industry experience.
Subject Matter Expert III	Individual must be a Subject Matter Expert in a particular field or multiple fields and is considered an industry	Graduate degree in related field and senior service college graduate or bachelor's degree in related field, senior service college graduate, and Level III	Requires thirty years of industry experience.

	expert to provide insight, guidance and direction to complex organizations.	certification in Defense Acquisition Career Field required.	
Subject Matter Expert IV	Individuals must be Subject Matter Expert in a particular field or multiple fields and is considered an industry expert to provide insight, guidance and direction to complex organizations.	Graduate degree in related field and senior service college graduate or bachelor's degree in related field, senior service college graduate, and Level III certification in Defense Acquisition Career Field required.	Requires thirty-five years of industry experience.
Subject Matter Expert V	Individuals must be Subject Matter Expert in a particular field or multiple fields and is considered an industry expert to provide insight, guidance and direction to complex organizations.	Graduate degree in related field and senior service college graduate or bachelor's degree in related field, senior service college graduate, and Level III certification in Defense Acquisition Career Field required.	Requires forty years of industry experience.